**SSW 690 Weekly Status Update (one submission per team)**

***Due at start of class each week for discussion in class***

**Team**: *Your team’s name goes here* Team Vision (Team A)

**Week Ending: 9/2/18 (Sun)** – Week 1 of class

**Project Status: (Green, yellow, red) green**

*One word assessment of how is the team doing relative to the schedule?*

Green

**Team Status Summary: *Where are we now?***

*One or two sentences describing high level project status and progress.*

Goals for Week 1 of class:

Brainstorm project ideas, identify high-level features and functionality

Research tools to use for project management

Develop initial presentation for next class

**Last week’s activities by team member:**

**Adam:**

* *What did I work on?*
* *What did I accomplish?*

**Sapana:**

* *What did I work on?*
* *What did I accomplish?*

**Keith:**

* *What did I work on?*
* *What did I accomplish?*

**Rakshith:**

* *What did I work on?*
* *What did I accomplish?*

**Issues, Risks, and Opportunities:**

* *What problems did you encounter and what impact might those have on meeting the project schedule?*
* *What new opportunities did you discover, if any?*

**Action Items/Goals for next week:**

**Team Goals for next week:**

*Where do we want the project to be next week?*

**Individual Goals**

**Adam:**

* *What do you plan to work on and accomplish in the next week?*

**Sapana:**

* *What do you plan to work on and accomplish in the next week?*

**Keith:**

* *What do you plan to work on and accomplish in the next week?*

**Rakshith:**

* *What do you plan to work on and accomplish in the next week?*

**Other Comments:**

*Any other relevant information to help us to manage the project and keep our customer informed and happy.*